

# SCHOOL EMERGENCY DRILLS

2023-2024 Documentation Form

## Type of Drill

- Fire Drill** (5 Required – 3 must be held by December 1)
- Tornado Drill** (2 Required – 1 must be held in March)
- Lock Down/Shelter in Place Drill** (3 Required – 1 must be held by December 1<sup>st</sup> & at least one after January 1st)

## Time of Drill

- Standard Schedule
- Class Change
- Recess
- Lunch
- Other \_\_\_\_\_

Name of Reporting School: Michigan Center Jr. Sr. High School

Date of Drill: 11/17/2023

Time Drill was Held: 1:04 p.m.

Exact Time Required to Evacuate/Shelter/Secure: 2 minutes and 29 seconds

Total Participants: 545

Remarks: \_\_\_\_\_

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To date the following drills have been conducted for 2023-2024:

- Fire Drill 2 out of 5
- Tornado Drill \_\_\_\_\_ out of 2
- Lock Down Drill 1 out of 3

Name of Person Conducting Drill: Troy Allen

Title of Person Conducting Drill: JH Principal

Signature of Building Principal: 